**Contract Conformity Letter**

# I/We, the undersigned hereby declare that the contract(s) listed below and attached in eDesk/transmitted via email has/have been duly verified by

# [[1]](#footnote-1)

# and can provide assurance that:

# ordinary principles of contract law for drafting this type of contract as well as CSSF General directions and considerations in relation to service contracts have been taken into consideration (see document “Contract considerations” available under the guidance section on the website),

# provisions in general and responsibilities provisions in particular have been agreed by taking due consideration of the interest of the pension fund on behalf of which this(these) contract(s) is(are) originated,

# compliance with applicable legal, regulatory and administrative provisions according to the type of pension fund concerned is ensured,

# consistency is ensured where references are made in pension pension fund documents or other documents available to public in respect to this(these) contract(s).

# Main items of contracts in attachment are the following:

# Name of Pension fund on behalf of which contract(s) is(are) originated:

|  | Name of the contract | Name of parties between which contract is made | Notice period for terminating the contract on a mutually agreed basis (ordinary exit clause) – indicate length of period and no of clause (e.g.  90 days no 5 a)) | Notice period for terminating the contract for inexecution or improper execution (extraordinary exit clause) – indicate length of period and no of clause) (e.g.  0 days no 5 b) | Applicable law | Competent courts for settlement of a dispute | Date of signing | Date of entry into force (if different from signing date) |
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| **Place of issue** | **Date of issue** | **First Name, Last Name, Company, Function of signatory(ies)** | **Signature(s)** |
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# Note:

# Through the notice of end of the examination of an application request, the CSSF requests the transmission of this Contract Confirmation Letter for all of the following contracts if originated or modified by an application: Domiciliation Agreement, Management Company/AIFM/Day to day management/Pension fund management Agreement, Administrative Agent Agreement, Depositary Agreement, Global Sub Depositary Agreement, Portfolio/Investment Manager Agreement, Sub Portfolio/Investment Manager Agreement, Investment Advisory Agreement, Liability manager agreement and any other agreement.

# For applications in scope of eDesk, the Contract Conformity Letter and final signed contract(s) in scope must be uploaded in PDF text format via the relevant pads in eDesk. For all applications outside of eDesk, the transmission is required in PDF text format via email to respective generic email address. Contracts of other types than the one aforementioned do not need to be listed on the Contract Conformity Letter but may be requested either as auxiliary supporting document (cf Overview table of supporting documents on website for further details) or on demand if deemed relevant for the examination of the file.

1. specify First Name, Last Name, Company, Function of person(s) entrusted with the verification, where relevant by specifying particular contract verified [↑](#footnote-ref-1)